



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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## SPECIAL ORDER

No. 201  
Series of 2024

**SUBJECT : CREATION OF AN EVALUATION REFERENCE GROUP (ERG) FOR THE CONDUCT OF ENDLINE AND BASELINE EVALUATION STUDIES FOR THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP)**

The Department of Agriculture is spearheading the conduct of a combined Endline and Baseline Evaluation Studies of the Philippine Rural Development Project (PRDP). The Endline study aims to assess the PRDP's implementation, achievement of outputs and outcomes as well as its initial impact on the target beneficiaries. Concurrently, the Baseline study aims to collect baseline information that will help establish the prevailing situation in the target PRDP Scale Up areas as well as identify baseline values that will be used to determine the level of change on the key outcome level indicators identified in the Results Framework.

In order to facilitate the conduct of these studies and in accordance with the Guidelines on Evaluation in the Government issued by the National Economic Development Authority (NEDA) and the Department of Budget and Management (DBM), an Evaluation Reference Group is hereby created, as follows:

Chair : **JOSEPH C. MANICAD**  
*OIC-Director, Planning and Monitoring Service (PMS)*

Co-Chair : **ANGELITA D. MARTIR**  
*OIC-National Deputy Project Director,  
Philippine Rural Development Project (PRDP)*

Members:

Permanent	Alternate
<b>ACQUILYN E. MORILLO,</b> <i>PRDP NPCO I-PLAN Component</i>	<b>PAULA MARIE G. DE GRACIA</b> <b>PINKY Z. VILLEGAS,</b> <i>PRDP NPCO I-PLAN Component</i>
<b>ENGR. ARIODEAR C. RICO,</b> <i>PRDP NPCO I-BUILD Component</i>	<b>ENGR. ROY M. ABAYA,</b> <i>PRDP NPCO I-BUILD Component</i>
<b>LENY G. PECSON,</b> <i>PRDP NPCO I-REAP Component</i>	<b>GIANNE FRANCIS ALFRED E. MANZANO,</b> <i>PRDP NPCO I-REAP Component</i>
<b>OIC-ASEC. CHARIE SARAH D. SAQUING,</b> <i>PRDP NPCO I-SUPPORT Component</i>	<b>OPHELIA P. AGAWIN,</b> <i>PRDP NPCO I-SUPPORT Component</i>



<b>KAREN S. MARTE,</b> <i>PRDP NPCO MEL Unit</i>	<b>ARVIN R. SAN JUAN,</b> <i>PRDP NPCO MEL Unit</i>
<b>ALVIN PAUL J. DIRAIN,</b> <i>Project Development Service (PDS)</i>	<b>KRISTINE M. MERCADO,</b> <i>Project Development Service (PDS)</i>
<b>JAN PAULINE B. ALBAT,</b> <i>Special Project Management Assistance and Coordination Division (SPCMAD)</i>	<b>KRISTINA CONCEPCION S. LABITA,</b> <i>Special Project Management Assistance and Coordination Division (SPCMAD)</i>
<b>ANNE GILICA DC. SANTOS,</b> <i>Monitoring and Evaluation Division (MED)</i>	<b>MA. ROMANA V. CAPRICHO,</b> <i>Monitoring and Evaluation Division (MED)</i>

The ERG has the following roles and responsibilities:

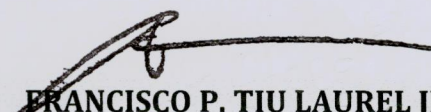
- 1) Review and provide comments on the Terms of Reference, specifically the scope, objectives, and key evaluation questions;
- 2) Participate in the evaluation by providing data and acting as key informants, as necessary;
- 3) Review and provide comments on the study design/inception report and draft evaluation reports submitted by the Consultancy Firm/Evaluation Team particularly in terms of the quality of the application of methodology, correctness of findings, usefulness of the recommendations, and other aspects; AND
- 4) As appropriate, and if identified in the recommendations section, take responsibility for preparing a management response to key issues and recommendations raised in evaluations, and identify key follow-up actions, responsible units for implementations, and target completion dates for these actions.

The Monitoring, Evaluation, and Learning (MEL) Unit will serve as both Secretariat of the ERG and Evaluation Manager for these studies. The unit will be responsible for managing the evaluation process from planning (which includes the procurement of external evaluator in collaboration with the agency's Bids and Awards Committee and Procurement Unit) to utilization.

All expenses for the conduct of these activities shall be chargeable against the PRDP funds while travelling expenses and per diems are chargeable against ERG member's respective agencies/offices, subject to the existing accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders and other issuance inconsistent herewith are deemed revoked.

Done this 13<sup>th</sup> day of February 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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