



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 218

Series of 2024

SUBJECT: REASSIGNMENT OF MR. GLENN EMPAYNADO TO THE GENERAL SERVICE DIVISION


In the exigency of service, **MR. GLENN EMPAYNADO**, Admin Aide VI of the Office of the Secretary is hereby reassigned to the General Service Division (GSD) as Driver.

As such, he shall perform the function, duties and responsibilities inherent to his designation and such others as directed by the GSD Chief.

He is entitled to travelling expenses, per diems and incidental expenses that may be incurred in the performance of his functions, duties and responsibilities, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 15th day of FEBRUARY 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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