



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 298
Series of 2024

SUBJECT : AUTHORITY TO CONDUCT THE FIRST QUARTER PRDP NATIONAL PROJECT COORDINATION OFFICE (NPCO) AND PROJECT SUPPORT OFFICE (PSO) COORDINATION MEETING AND ASSESSMENT

In the interest of service, the Philippine Rural Development Project (PRDP) is hereby authorized to conduct the **First Quarter PRDP NPCO and PSO Coordination Meeting and Assessment** on **April 2-5, 2024** in **Region III**.

This activity aims to assess and evaluate the accomplishments of the different components of the PRDP projects with focus on the Second Additional Financing and PRDP Scale-Up, address issues and concerns through actionable plans, come up with recommendations and strategies to facilitate the implementation of the projects, share best practices and lessons learned, and conduct preparatory activities for the Implementation Support Mission in April 2024.

The following offices are hereby authorized to attend and participate in the activity:

Office	Number of Participants	
Office of the Secretary	3	
DA-Special Project Coordination and Management Assistance Division (SPCMAD)	2	
DA-Monitoring and Evaluation Division (MED)	2	
Philippine Rural Development Project (PRDP)	National Project Coordination Office (NPCO)	Each Project Support Offices (4 - PSOs)
Project Director's Office	5	1
Deputy Project Director's Office	3	1
I-PLAN Component	3	1
I-BUILD Component	3	1
I-REAP Component	3	1
I-SUPPORT Component	2	
Finance Unit	2	1
Accounting Unit	1	
Budget Unit	1	
Procurement Unit	2	1



Geomapping and Governance Unit (GGU)	2	
Social and Environmental Safeguards (SES) Unit	2	1
Monitoring, Evaluation, and Learning (MEL) Unit	8	1
Economics Unit	2	1
InfoACE Unit	2	
Institutional Development Unit	1	
Administrative Unit	2	1
Legal Unit	1	
Administrative Support (Secretariat and Drivers)	6	4 (PSO North Luzon and PSO South Luzon)
Compliance Officer	1	1
	52	56
TOTAL	115	

Expenses in the conduct of the activity such as food, venue, accommodation, and other incidental expenses shall be charged against the PRDP NPCO funds, while travelling expenses, per diems, and other incidental expenses shall be chargeable against the funds of their respective offices, subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 1st day of March 2024.

FRANCISCO P. TIU LAUREL, JR.
Secretary



DA-CO-PRDP-SO20240226-00014

