



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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## **SPECIAL ORDER**

No. 308

Series of 2024

**SUBJECT: CREATION OF TECHNICAL WORKING GROUP (TWG) FOR THE CONDUCT OF THE VALUE CHAIN ANALYSIS (VCA) FOR RICE**

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In the interest of service, a Technical Working Group (TWG) is hereby created for the conduct of the Value Chain Analysis (VCA) for Rice. The results of the VCA will be translated into Commodity Investment Plans (CIPs) which will serve as the basis of subprojects for rice commodity under the Philippine Rural Development Project (PRDP) Scale-up.

This is a DA Inter-Agency TWG led by the PRDP and co-led by the National Rice Program (NRP) and Philippine Rice Research Institute (PhilRice) Central Experiment Station, and members from the DA Operating Units.

The heads of the following offices, with designated alternate members, shall constitute members of the TWG:

**Lead:** PRDP National Project Coordination Office (NPCO)

**Co-Lead:** National Rice Program  
PhilRice Central Experiment Station

**Members:**

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|--------------------------|--|
| 1. PRDP                  | PRDP Project Support Offices (PSOs) and Regional Project Coordination Offices (RPCOs) Components and Units |
| 2. National Rice Program | Regional Rice Program  |
| 3. PhilRice              | Branch and Satellite Stations  |
| 4. Operating Units       |  |

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|-----------------|---|
| Central Offices | 1. Agribusiness and Marketing Assistance Service (AMAS) |
|                 | 2. Climate Resilient Agriculture Office (CRAO)          |
|                 | 3. Field Operations Service (FOS)                       |
|                 | 4. Planning and Monitoring Service (PMS)                |

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|------------------------|--|
| Regional Field Offices | 1. Agribusiness and Marketing Assistance Division (AMAD) |
|                        | 2. Field Operations Division (FOD)                       |
|                        | 3. Planning, Monitoring and Evaluation Division (PMED)   |

**Bureaus, Attached Agencies and Corporations**

1. Agricultural Training Institute (ATI)
2. Bureau of Agricultural and Fisheries Engineering (BAFE)
3. Bureau of Soils and Water Management (BSWM)
4. Philippine Council for Agriculture and Fisheries (PCAF)
5. Philippine Center for Postharvest Development and Mechanization (PhilMech)

**Secretariat:**

PRDP NPCO I-PLAN

The TWG shall have, but not limited to, the following duties and responsibilities:


**Lead**

1. Serve as oversight in the overall conduct and monitoring on the progress of formulating the VCA for rice and related activities (including data collection, processing, and analysis);
2. Conduct of preparatory activities and necessary documents;
3. Conduct of procurement and administrative activities;
4. Convene and facilitate the conduct of TWG meetings;
5. Conduct orientation on PRDP Climate Resilient Agro-Industry Oriented Value Chain (I-VCA) process; and
6. Facilitate the review and finalization of the draft National VCA for rice.

**Co-Lead**

1. Serve as the technical lead of the study;
2. Develop the general design and concept, the most suitable strategy/approach, methodology for the study, establishment of a corresponding work plan and timeline in the conduct of the rice VCA to be reflected in the inception report;
3. Conduct of preparatory activities and develop the survey materials and other necessary documents;
4. Co-facilitate the conduct of TWG meetings;
5. Ensure active involvement and engagement of the key stakeholders particularly private sector;
6. Conduct of stakeholders' consultation workshops for validation of the results; and
7. Co-facilitate the review and finalization of the draft National VCA for rice.

**Members:**

1. Assist in the conduct of VCA for rice and other related activities;
  2. Provide technical inputs, share information and data in the conduct of the VCA for rice;
  3. Participate, actively engage and contribute in several consultations: TWG meetings, stakeholders' consultation, workshops, and other relevant activities towards the formulation of VCA; and
  4. Provide technical inputs for the draft report for National VCA for rice.
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The Secretariat shall provide coordination and administrative support to activities related to the conduct of the VCA for rice.

As necessary, the TWG may call on relevant units, Bureaus or Agencies of the DA to provide additional inputs and/or verify information to ensure the technical soundness of the formulation of VCA for rice.

All expenses of the members of TWG shall be charged against their respective Office funds, subject to its availability and existing accounting and auditing rules and regulations.

This Special Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 1st day of March 2024

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary 



DA-CO-PRDP-SO20240222-00010