



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 329

Series of 2024

SUBJECT : AUTHORITY TO CONDUCT DA 4K PROGRAM CY 2024 1st QUARTER PERFORMANCE AND BUDGET UTILIZATION REVIEW (PBUR)

The Performance and Budget Utilization Review (PBUR) is essential to assess the performance of the 4K Program in CY2024 implementation. This would also identify key issues and concerns that need to be addressed in order to effectively manage the operationalization, strategize direction and implementation of the Program to provide efficient and relevant information for the oversight and other offices. In view of this, the Kabuhayan at Kaunlaran ng Kababayang Katutubo (4K) Program is hereby authorized to conduct Workshop for the CY 2024 1st Quarter PBUR on April 1-5, 2024 in Albay, Region V.

Ultimately, the PBUR workshop is a critical mechanism for transparency, accountability, and informed decision-making within the program, helping to steer it toward its goals while optimizing resource allocation.


The following are hereby authorized to participate in the activity:

Position/ Designation	Number of Participants
Department of Agriculture (DA)	
Office of the Secretary	3
Undersecretary for Operations	1
Special Project Coordination and Management Assistance	1
Planning, Monitoring and Evaluation Division	1
Investment Programming Division	1
4K National Program Management Office (NPMO)	
Program Director	1
Deputy Program Director	1
Admin and Finance Staff	4
Institutional Development Staff	3
Planning, Monitoring and Evaluation Staff	3
Agricultural and Fishery Technology Staff	3
Regional Field Offices except RFO-VIII	
4K Focal Person (1 per region)	14
4K Report Officer and Staff (2 per region)	28
Other Guests (LGU/NCIP)	1
TOTAL	65

Expenses to be incurred such as food, accommodation, facilities, supplies, materials and other incidental expenses shall be charged against the 4K RFO V funds, while traveling expense and per diem of the participants shall be chargeable against the fund of their respective offices, subject to existing auditing and accounting rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 4th day of March 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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