



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 331

Series of 2024

SUBJECT: DESIGNATION OF ENGR. ROGER V. NAVARRO AS OFFICER-IN-CHARGE, OFFICE OF THE SECRETARY


In the exigency of service and in view of the personal foreign travel of the undersigned to London, United Kingdom on April 24 - May 6, 2024, **ENGR. ROGER V. NAVARRO**, Undersecretary for Operations and Officer-in-Charge, Office of the Undersecretary for Rice Industry Development, is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE SECRETARY**.

As such, he shall perform the functions, duties and responsibilities inherent to the designation and such others as directed by the Secretary in concurrent capacity with his regular functions, duties and responsibilities.

As a matter of procedure, all documents requiring the action of OIC shall be submitted and released through the tracking system of the Office of the Secretary for recording and tracking purposes.

This order shall take effect on **April 24, 2024** and shall be considered revoked upon the official return of the undersigned. All orders, memoranda, and issuances inconsistent herewith are deemed revoked

Done this 6th day of March 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



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