



SPECIAL ORDER

No. 337

Series of 2024

SUBJECT: EXEMPTION FROM MEMORANDUM PROHIBITING COVERAGE OF TRAVEL EXPENSES DURING WEEKENDS AND HOLIDAYS

Due to the urgency and logistical requirements of the Assistant Secretary for Operations activities, **Mr. Lorenzo E. Seno** is hereby exempted from the **Memorandum Regarding Consolidated Guidelines, Policies and Documentary Requirements for the Processing, Obligation, and Payment of Expenses** that prohibits the coverage of travel expenses during weekends and holidays. Mr. Seno will be allowed to render overtime with pay, as long as these are justified and duly approved in writing.

The transportation expenses, per diems, communication expenses, and other incidental expenses incurred by Mr. Seno in the performance of his duties and responsibilities shall be chargeable against FPMA Fund, with duly-approved travel order and subject to usual government accounting and auditing rules and regulations.

This Order shall take effect immediately. All orders inconsistent herewith are deemed revoked.

Done this 6th day of March 2024.


FRANCISCO P. TIU LAUREL, JR
Secretary