



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474



DA-CO-AS-SO20240226-00067

SPECIAL ORDER

No. 341

Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE 11TH CONGRESS AND 2024
PHILIPPINE AGRICULTURISTS' SUMMIT**

In the interest of service, the following Field Programs Coordination and Monitoring Division (FPCMD) personnel are hereby authorized to attend on official time the 11th Congress and 2024 Philippine Agriculturists' Summit with the theme: "Building and Strengthening Partnerships for Sustainable Agri-Food Systems" to be conducted by the Philippine Association of Agriculturists, Inc. (PAA) on July 1-5, 2024 at the Royce Hotel, Clark Freeport, Angeles City, Pampanga:


NAME	POSITION
1. Ms. LORNA A. VILLEGAS	Chief Agriculturist
2. Ms. VIRGINIA V. VILLA	Senior Agriculturist
3. Ms. JULIE C. SANTOS	Agriculturist II
4. Ms. CYNTHIA M. REYES	Agriculturist II
5. Mr. ALLAN ROBERT U. MONSERRAT	Agriculturist II
6. Mr. MARK JOSEPH T. MERCADO	Agriculturist II
7. Mr. FERNANDO B. CRUZAT	Agriculturist II
8. Ms. PRINCESS P. RAZ	Agriculturist II
9. Ms. LLYTESS ROSEANNE V. ALFORTE	Agriculturist II

They are authorized to collect the registration fee of **Eight Thousand Pesos (PHP 8,000.00)** each, per diem, and travelling expenses chargeable against DA-FOS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 6th day of March 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary