

SPECIAL ORDER

NO. 347

Series of 2024

**SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE THE REGIONAL
MANAGEMENT COMMITTEE MEETING**

In the interest of service, the Department of Agriculture—Regional Field Office MIMAROPA is hereby authorized to conduct the Regional Management Committee Meeting in Marinduque on April 15-16, 2024. The activity comprises deliberations and presentations, along with a function hall designed for 50 participants

Regional Management meetings primarily maintain a consultative and collegial interaction in deliberations and discussions and encourage an open exchange of views. All matters brought to The MANCOM should also monitor the timeline of all activities to be undertaken to facilitate/ensure a continuous review and deliberation of draft guidelines, similar documents, and discussion of issues.

In order to strengthen its motives, a monthly Regional Management Committee Meeting is being conducted to ensure that the proposed program, activities, and projects (PAPs) are anchored on and aligned with the policy frameworks and strategic plan of the department.

The following are hereby authorized to participate in the activity:


OFFICE	NUMBER OF PARTICIPANTS
Office of the Regional Executive Director	6
RTD for Operations	1
RTD for Research and Regulations	1
Planning & Monitoring Evaluation Division	1
Administrative and Finance Division	1
Regulatory Division	1
Records Division	1
Field Operations Division	1
Agribusiness and Marketing Assistance Division	1
Regional Agricultural Engineering Division	1
Integrated Laboratories Division	1
Research Division	1
RCPC Chief	1
ORMAES Center Chief	1
Soils Laboratory Chief	1

4Ks Report Officer	1
Rice Program Focal/RSBSA Focal	1
Livestock Program Focal Person	1
Corn Program Assistant Focal Person	1
HVCDP Focal Person	1
Organic Focal Person	1
SAAD Program Report Officer	1
Halal Program Focal Peron	1
NUPAP Program Focal	1
PRDP Deputy Director	1
RAFIS Head	1
SAO	1
OIC-HR Section/GSS Assistant Head	1
Cashier Section Head	1
MIS Head	1
OIC-Accounting Section	1
Budget Section Head	1
PSU Head	1
DRRM Alternate Focal	1
IDU Head	1
BAC Secretariat	1
APCO - Palawan	1
APCO – Oriental Mindoro	1
APCO – Occidental Mindoro	1
APCO – Marinduque	1
APCO – Romblon	1
Drivers	4
Total	50

Expenses in the conduct of the activity such as food, accommodation and venue rental are chargeable against Regulatory fund of DA MIMAROPA, while travelling expenses and applicable per diem of the participants are chargeable against their respective offices' funds, subject to availability of funds and the existing accounting and auditing rules and regulations.

This order shall take effect immediately and shall be considered revoked upon the completion of activity. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 6th day of March 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary

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