



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 365
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE COMPLETED STAFF WORK PRACTITIONER COURSE

In the interest of service, the following personnel from the Field Operations Service - Field Programs Operational Planning Division are hereby authorized to attend, on official time, the Completed Staff Work Practitioner Course to be conducted by Cornerstone Leadership and Strategy Consulting Inc. on **March 12-13 2024 at University Hotel, UP Diliman, Quezon City.**


Name	Position
Adriel C. Abando	Agriculturist II
Jemflor Ann V. Imperial-Santiago	Agriculturist II
Pamela Kristine A. Cruz	Development Management Officer II
Arron Lucius B. Herbon	Development Management Officer I

They are authorized to collect the registration fee amounting to **Five Thousand Eight Hundred Pesos (Php 5,800.00)** each chargeable against the DA- National Rice Program funds, subject to the usual government accounting and auditing rules and regulations.

Further, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the training.

In case of withdrawal or non-attendance to the training, a written explanation signed by the immediate supervisor must be submitted.

Done this 8th day of MARCH 2024.


FRANCISCO P. TIUA LAUREL, Jr.
Secretary



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