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DA-CO-AS-SO20240307-00074

SPECIAL ORDER

No. 380
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE 73RD PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS (PSABE), INC. ANNUAL NATIONAL CONVENTION

In the interest of service, the following Project Development Service (PDS) personnel are hereby authorized to attend on official time the 73rd Philippine Society of Agricultural and Biosystems Engineers (PSABE), Inc. Annual National Convention with the theme: "Sustainable Agricultural and Biosystems Engineering: Greener Future for Food-secured Philippines" on April 22-27, 2024 at the Legazpi City Convention Center, Airport Road, Legazpi Albay:

NAME	POSITION
1. Engr. MARIA CONCEPCION R. CRUZ	Senior Agriculturist
2. Engr. JORGE MIGUEL N. MILANO	Project Development Officer II
3. Engr. KIMBERLY P. CASTILLO	Project Development Officer I

They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** each, per diem, and travelling expenses chargeable against DA-PDS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 11th day of March 2024.


FRANCISCO P. TIULAUREL JR.
Secretary