



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100 Quezon City  
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

**SPECIAL ORDER**

No. 387

Series of 2024

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE FIRST QUARTER ASSESSMENT OF PROGRAMS, PROJECTS, AND ACTIVITIES FUNDED UNDER QUICK RESPONSE FUND (QRF) AND NATIONAL DISASTER RISK REDUCTION MANAGEMENT FUND (NDRRMF)**

In the interest of service, the Department of Agriculture - Disaster Risk Reduction and Management Section (DA-DRRMS), Field Operations Service is hereby authorized to conduct the First Quarter Assessment of Programs, Projects, and Activities (PPAs) funded under the Quick Response Fund (QRF) and the National Disaster Risk Reduction and Management Fund (NDRRMF) on April 1 - 5, 2024 in MIMAROPA.

This activity aims to assess the impact of the rehabilitation and recovery PPAs on fulfilling the Department's vision. Specifically, it aims to:

- Review the FY 2023 Accomplishment of DA Disaster Risk Reduction and Management Section (DA DRRMS) and operating units (OUs);
- Discuss the status of the target programs, projects, and activities of DA DRRMS and OUs for FY 2024;
- Present the revised National Disaster Risk Reduction and Management Fund (NDRRMF) Guidelines and the Implementing Guidelines on the Utilization of the DA QRF;
- Provide updates on the current situation of pests and diseases outbreak such as but not limited to Pestalotiopsis Leaf Fall Disease, Fusarium wilt, Avian Influenza, and African Swine Fever; and
- Solicit and discuss inputs on the content of the proposed Special Provision for FY 2025 GAA.

The following offices are authorized to send their representatives for the said activity:

Office / Agency	Number of Participants
<b>DA Central Office</b>	<b>25</b>
Office of the Secretary	4
FOS Director	2
Monitoring and Evaluation Division	2
Budget Division	2
Accounting Division	2
Field Programs Operational Planning Division	3
Rehabilitation and Recovery Support Office	4
Disaster Risk Reduction Office	3
Disaster and Climate Information Office	3
<b>DA-RFOs</b>	<b>45</b>
DRR Focal, Alternate Focal & Report Officer	
CAR	3
Region I	3
Region II	3
Region III	3
CALABARZON	3
MIMAROPA	3
Region V	3




Office / Agency	Number of Participants
Region VI	3
Region VII	3
Region VIII	3
Region IX	3
Region X	3
Region XI	3
Region XII	3
Region XIII	3
<b>DA Bureaus and Attached Agencies</b>	<b>12</b>
BAI	2
BFAR	2
BPI	2
BSWM	2
NIA	2
PRRI	2
<b>Secretariat / Host Region</b>	<b>8</b>
<b>TOTAL</b>	<b>90</b>

Expenses to be incurred such as venue, food, accommodation, supplies and materials shall be charged against Department of Agriculture - Regional Field Office IV-B (DA - RFO IVB) Extension Support, Education and Training Services (ESETS) 2024 funds while travelling expenses and per diems of participants shall be charged against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 18<sup>th</sup> day of MARCH 2024.

  
**FRANCISCO P. TIUA LAUREL, JR.**  
Secretary







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