



Republic of the Philippines  
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DA-CO-AS-SO20240311-00078

**SPECIAL ORDER**

No. 394  
Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE 73<sup>RD</sup> PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS (PSABE), INC. ANNUAL NATIONAL CONVENTION**


In the interest of service, Engr. APRIL LUZ M. SARTE, Internal Auditor III, Internal Audit Service (IAS) is hereby authorized to attend on official time the 73<sup>rd</sup> Philippine Society of Agricultural and Biosystems Engineers (PSABE), Inc. Annual National Convention with the theme: "Sustainable Agricultural and Biosystems Engineering: Greener Future for Food-secured Philippines" on April 22-27, 2024 at the Legazpi City Convention Center, Airport Road, Legazpi Albay.

She is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)**, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 18<sup>th</sup> day of MARCH 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary *P*