



Republic of the Philippines
OFFICE OF THE SECRETARY
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DA-CO-AS-SO20240308-00075

SPECIAL ORDER

No. 400
Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING PROGRAM ENTITLED:
"STRATEGIC MANAGEMENT"**


In the interest of service, **Mr. ANTHONY R. VILLANUEVA**, Supervising Administrative Officer, Records Division is hereby authorized to attend on official time the training program entitled: "*Strategic Management*" to be conducted by the Personnel Officers Association of the Philippines, Inc. (POAP) on April 23 to 26, 2024 at La Carmela de Boracay, Malay, Aklan.

He is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)**, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, he is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by his immediate supervisor is required.

Done this 21st day of MARCH 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary A

[Faint official stamps and markings]