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DA-CO-AS-SO20240313-00079

SPECIAL ORDER

No. 401
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SEMINAR-WORKSHOP ON COACHING AND MENTORING


In the interest of service, **Atty. OSANO P. PAREDES**, Attorney III, Litigation and Adjudication Division (LAD), Legal Service is hereby authorized to attend on official time the Seminar-Workshop on Coaching and Mentoring, to be conducted by the Civil Service Commission - National Capital Region (CSC-NCR) on April 11 and 12, 2024 via online platform.

He is authorized to collect the registration fee of **Three Thousand Two Hundred Pesos (PHP 3,200.00)**, chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, he is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by his immediate supervisor is required.

Done this 21st day of MARCH 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary

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