

Republic of the Philippines

OFFICE OF THE SECRETARY

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SPECIAL ORDER

No. <u>4b5</u> Series of 2024

SUBJECT

AUTHORITY TO ATTEND THE 73RD PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS (PSABE), INC.

ANNUAL NATIONAL CONVENTION

In the interest of service, the following Agribusiness and Marketing Assistance Service (AMAS) personnel are hereby authorized to attend on official time the 73rd Philippine Society of Agricultural and Biosystems Engineers (PSABE), Inc. Annual National Convention with the theme: "Sustainable Agricultural and Biosystems Engineering: Greener Future for Food-secured Philippines" on April 22-27, 2024 at the Legazpi City Convention Center, Airport Road, Legazpi, Albay:

	NAME	POSITION
1.	Engr. ANNE GLYN F. LISBO	Chief Agriculturist
2.	Engr. SHIELA JOY D.C. SAMALBURO	Agriculturist II

They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** each, per diem, and travelling expenses chargeable against DA-AMAS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the convention.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 214 day of MMCH 2024.

ERANCISCO P. TIU LAUREL JR. Secretary

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