



**SPECIAL ORDER**

No. 451  
 Series of 2024

**SUBJECT: AUTHORITY TO CONDUCT THE SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (SAAD) PROGRAM PHASE 2 FY 2024 NATIONAL 1<sup>st</sup> QUARTER PHYSICAL AND FINANCIAL ASSESSMENT**

In the exigency of service, the Special Area for Agricultural Development (SAAD) Program Phase 2 is hereby authorized to conduct its FY 2024 National 1<sup>st</sup> Quarter Physical and Financial Assessment on April 22-26, 2024 in Butuan City (Region XIII).

The activity aims to address the issues and concerns, provide policy recommendations, and assess the financial and physical targets vis-à-vis accomplishments of the program for the first quarter of FY 2024 and formulate catch-up plan if needed.

Participants from the following offices are hereby authorized to physically attend and participate in this assessment:

Office	Name	No.
<b>DA Central Office – SAAD National Program Advisory Committee (NPAC) and Resource Persons</b>		
<b>Office of the Secretary</b>	Technical Staff/Representatives	3
<b>Office of the Undersecretary for Operations</b>	Engr. Roger V. Navarro, Undersecretary or Technical Staff/Representatives	3
<b>Office of the Undersecretary for Rice Industry</b>	Technical Staff/Representatives	2
<b>Office of the Undersecretary for Finance</b>	Ms. Telma C. Tolentino, Undersecretary or Technical Staff/Representatives	2
<b>Office of the Undersecretary for Policy, Planning, and Regulations</b>	Atty. Asis G. Perez, Undersecretary or Technical Staff/Representatives	2
<b>Office of the Undersecretary for Special Concerns</b>	Mr. Jerome V. Oliveros, Undersecretary or Technical Staff/Representative	2
<b>Office of the Assistant Secretary for Special Concerns</b>	Engr. Arnel V. De Mesa, CESO III, Assistant Secretary or Technical Staff/Representatives	2



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<b>Office of the Assistant Secretary for Operations</b>	Mr. U-Nichols A. Manalo, OIC - Assistant Secretary, or Technical Staff/Representatives	2
<b>Planning and Monitoring Service</b>	Mr. Michael R. Sollera, OIC-Director or Technical Staff/Representatives	2
<b>Gender Equality and Social Inclusion (GESI) Program</b>	Ms. Annray V. Rivera, Director, or Technical Staff/Representative	1
<b>Agribusiness and Marketing Assistance Service (AMAS)</b>	Technical Staff/Representative	1
<b>Agricultural Training Institute (ATI)</b>	Technical Staff/Representative	1
<b>Bureau of Agricultural and Fisheries Engineering (BAFE)</b>	Technical Staff/Representative	1
<b>Bureau of Animal Industry (BAI)</b>	Technical Staff/Representative	1
<b>Bureau of Plant Industry (BPI)</b>	Technical Staff/Representative	1
<b>Budget Division</b>	Technical Staff/Representative	1
<b>Accounting Division</b>	Technical Staff/Representative	1
<b>Special Projects Coordination and Management Assistance Division (SPCMAD)</b>	Technical Staff/Representatives	2
<b>DA and BFAR SAAD National Program Management Offices</b>		
<b>Special Area for Agricultural Development National Program Management Officer (SAAD NPMO)</b>	Mr. Ulysses J. Lustria Jr. – NPMO Director Dr. Pedro S. Dumaraos, Jr. – Deputy Director Mr. Darwin A. Pamatmat – OPBME Unit Head Ms. Ashley Mae A. Apigo – OPBME Officer Ms. Marie Abigail G. Dela Cruz – OPBME Officer Mr. Kit Jasper N. Gopela – OPBME Officer Mr. Gio Renzo M. Caballero – OPBME Officer Ms. Jacquelyn M. Rebusit – OPBME Officer Engr. Jonalyn A. Racelis – OPBME Officer Ms. Christine Joyce B. Velez – OPBME Officer Mr. Saturnino R. Palahang Jr. – EA, Director’s Office Engr. Meljun A. Florece – EA, Deputy Director’s Office Mr. Randy C. Ocampo – IT Unit Head Mr. Paul John B. Onrubia – IT Officer Mr. Jerech Flauta – IT Officer Ms. Jhey Ann M. Nepomuceno – AP Officer	19



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	Mr. Edmer N. Abanto – AP Officer Mr. Joash David L. Ricanor – PRDC Unit Head Mr. Christ John B. Gamarcha – PRDC Officer	
<b>BFAR SAAD National Program Management Support Office (NPMSO)</b>	Ms. Elymi Ar J Tuñacao Focal Person Mr. Arnel Valenzuela, Alternate Focal Mr. Jan Ely S. Sevilla Ms. Khayce Contreras or Technical Staff/Representatives	5
<b>SAAD Regional Program Management Support Offices (RPMSOs)</b>		
<b>CAR, I,II,III, CALABARZON, MIMAROPA, V,VI,VII,VIII,IX,X,XI,XII and XIII</b>	Per Region: (1) Focal or representative/RPAC, (1) Assistant Focal or representative/RPAC, (1) OPBME Head or representative (1) OPBME SPPM lead/staff or representative (1) OPBME FPLP lead/staff or representative (1) OPBME MAED lead/staff or representative	90
<b>Host Region Secretariat</b>	Regional Staff	6

Expenses for the activity such as venue, food, and accommodation are chargeable against DA-RFO XIII SAAD fund, while the travelling expenses and per diem of participants are chargeable against their respective offices' funds, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14 day of APRIL 2024.

**FRANCISCO P. TU LAUREL JR.**  
 Secretary



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