



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 452
Series of 2024

SUBJECT : AUTHORITY TO CONDUCT THE TRAINING ON THE USE OF PRDP MIS v2.0 OR "SIDLAN"

In the exigency of service, the Philippine Rural Development Project (PRDP) is hereby authorized to conduct the Training on the Use of PRDP Management Information System (MIS) v2.0 or known as "Sidlan", particularly its Work and Financial Plan (WFP) Module on May 7-10, 2024 in Davao Region (Region XI).

The aims of the training are the following:

- Orient and capacitate key personnel specifically those in the Finance and Procurement Units in the use of Sidlan;
- Populate the system with actual data and information from components and units; and
- Come up with agreements and ways forward for the effective utilization of Sidlan by the concerned components and units.

The following participants are hereby authorized to participate in the said activity:

Office	Number of Participants
Office of the Secretary	3
Office of the National Project Director	2
Office of the National Deputy Project Director	1
NPCO I-SUPPORT Component	2
NPCO Admin Unit	1
NPCO MEL Unit	6
NPCO InfoACE Unit	1
NPCO Finance Unit	4
NPCO Budget Office	1
NPCO Accounting Office	1
NPCO Cashier Office	1

NPCO Procurement Unit	1
PSO North Luzon (MEL Unit, Finance Unit, Procurement Unit, Budget Office, Accounting Office, and Cashier Office)	7
RPCO CAR (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 1 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 2 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 3 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
PSO South Luzon (MEL Unit, Finance Unit, Procurement Unit, Budget Office, Accounting Office, and Cashier Office)	7
RPCO 4A (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 4B (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 5 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
PSO Visayas (MEL Unit, Finance Unit, Procurement Unit, Budget Office, Accounting Office, and Cashier Office)	7
RPCO 6 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 7 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 8 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
PSO Mindanao (OPD, ODPD, MEL Unit, Finance Unit, Procurement Unit, Budget Office, Accounting Office, Cashier Office, and Admin Unit)	10
RPCO 9 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 10 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 11 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5



RPCO 12 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO 13 (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
RPCO BARMM (MEL Unit, Finance Unit, Budget Office, Accounting Office, and Cashier Office)	5
TOTAL	135

The expenses in the conduct of the activity such as food, venue, vehicle rental, accommodation, and other incidental expenses shall be charged against the PRDP NPCO funds while travelling expenses, per diems and other incidental expenses shall be chargeable against the funds of their respective offices, subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 1st day of April, 2024.


FRANCISCO P. TIU LAUREL, JR.
 Secretary

K A Q men



DA-CO-PRDP-MM20240229-00021