



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 458
Series of 2024

SUBJECT : DESIGNATION OF REGIONAL DIRECTOR USOP D. PENDALIDAY JR., AS CO- CHAIR OF THE JOINT SECRETARIAT OF THE JOINT BODY FOR THE ZONES OF JOINT COOPERATION (JBZJC)

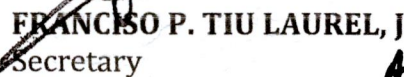
In the exigency of service, **MR. USOP D. PENDALIDAY JR.** is hereby designated as **CO-CHAIR OF THE JOINT SECRETARIAT OF THE JBZJC** replacing MR. SAILILA ABDULA and as such, he shall assume all the tasked duties and responsibilities of Mr. Abdula as mandated by Article III of the above-mentioned subject secretariat's Terms of Reference. His duties and responsibilities are as follows:

1. Prepare and submit the agenda of the meetings of the JBZJC;
2. Document the proceedings of the meetings of the JBZJC;
3. Prepare the highlights of consensus points of the JBZJC after every meeting;
4. Prepare the reports of the JBZJC; and
5. Handle all administrative requirements relative to the conduct of the meeting

RD Pendaliday is entitled to travelling expense, per diems and incidental expenses that may be incurred in the performance of his duties and responsibilities as designated, chargeable against OSEC funds and other available funds, subject to existing government rules and procedures.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 1st day of APRIL 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary

