



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman 1100 Quezon City
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 466
 Series of 2024

SUBJECT : AUTHORITY TO HOST AND CREATE BFAR ORGANIZING COMMITTEE FOR THE 56th SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER (SEAFDEC) COUNCIL MEETING

In the interest of the service, the Department of Agriculture - Bureau of Fisheries and Aquatic Resources is hereby authorized to conduct the hosting of the 56th Southeast Asian Fisheries Development Center on 6-9 May 2024 in Tagaytay City.

The SEAFDEC is comprised of 11 Member Countries namely Brunei Darussalam, Cambodia, Indonesia, Japan Lao PDR, Malaysia, Myanmar, Philippines, Singapore, Thailand, and Vietnam. Under Article 7 of the Agreement forged in 1967, the Council Meeting shall meet annually spearheaded by the SEAFDEC Secretariat and shall be held rotationally in every SEAFDEC Member Country. In consonance, the Philippines shall host the annual Council Meeting for 2024.

Further, the Philippines, as a member country will be represented by the following delegation including the secretariat:

Head of the Philippine Delegation	Drusila Esther E. Bayate Undersecretary for Fisheries SEAFDEC Council Director-Philippines
Alternate HOD	Atty. Demosthenes R. Escoto National Director BFAR Alternate, SEAFDEC Council Director
Participants	Dr. Lilian C. Garcia, CESO V Executive Director National Fisheries Research & Development Institute
	Isidro M. Velayo, Jr., MDM Assistant Director for Technical Services
	Elymi-Ar J S. Tuñacao Chief, Inland Fisheries Aquaculture Division SEAFDEC, National Coordinator-Philippines
	Rhoda S. Bacordo Supervising Aquaculturist Alternate, National Coordinator-Philippines
	Rafael V. Ramiscal Chief, Capture Fisheries Division
	Imelda R. Calixto OIC, Fisheries Post-Harvest Technology Division



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

	Name	Office
Secretariat/ Support Staff	Ruben P. Jimenez	<i>IFAD</i>
	Leslie Westerback	<i>IFAD</i>
	Shinette Tabien	<i>CFD</i>
	Aisel Mayrong	<i>CFD</i>
	Ada Korina M. Togonon	<i>FPED</i>
	Arnel R. Valenzuela	<i>FPED</i>
	Rommel Adolf Diciano	<i>FRMD-FPLEG</i>
	Jeric San Juan	<i>FRMD</i>
	Engr. Arnold Morales	<i>Admin, GSS</i>
	Ma. Teresa Duguiles	<i>Chief, FMD</i>
	Nazario C. Briguera	<i>Chief, IFCU</i>
	Kaye Kirsteen M. Alegado	<i>IFCU</i>
	Glaiza R. Hernandez	<i>IFCU</i>
	Johnrick C. Orense	<i>IFCU</i>
Enrico M. Paquiz	<i>IFCU</i>	

The Philippine delegation shall oversee the overall organization and effective management of all preparations for the successful hosting of the meeting and be responsible for the formulation and drafting of the Philippine positions and statements.

The secretariat shall perform the following functions:

1. Keep track of the meeting discussions and proceedings.
2. Ensure necessary preparations before, during and after the meeting, including administrative and logistics arrangement.
3. Coordinate with the SEAFDEC Council Secretariat on the requirements and arrangements, including duties and tasks as host country.
4. Execute necessary protocol arrangements during the event proper, including liaison services.
5. Responsible for all event's promotion, media coverage, press briefing, photo/video documentation of activities.
6. Prepare overall security plan for the duration of the meeting.
7. Responsible for the creative concepts related to Opening Program, Welcome Dinners, token for guests and delegates, tour options for the delegates and other related events.



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

8. Ensure that funds be made available and monitor all expenditures and disbursements for the hosting of the Meeting, following the usual government accounting and auditing laws, rules and regulations.

All expenses including traveling and per diems to be incurred to carry out the activities in relation to the above-mentioned functions shall be charged against BFAR funds, subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 2nd day of April 2024.


FRANCISCO P. TIULAUREL JR.
Secretary **A**



DA-CO-DSEC-LE20240304-01471