



Republic of the Philippines  
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DA-CO-AS-SO20240401-00090

**SPECIAL ORDER**

No. 483  
 Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS, INC. (AGIA) TRAININGS/WEBINARS FOR THE 2ND QUARTER OF CY 2024**

In the interest of service, the following personnel of the DA Inspectorate and Enforcement (DAIE) are authorized to attend on official time the following trainings/webinars by the Association of Government Internal Auditors, Inc. (AGIA):

Name	Course Title	Date	Seminar Fee	Modality
<b>Mr. EARL GERARD JOSEPH M. LACSON</b>	Basic Accounting and Internal Control for Non-Accountants	April 3 to 5, 2024	<b>Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)</b>	Online
	Information System Audit Fundamentals	May 2 to 3, 2024	<b>Two Thousand Five Hundred Pesos (PHP 2,500.00)</b>	Online
	Preparation of the Project Procurement Plan and Annual Procurement Plan: Concepts, Principles and Techniques	May 8 to 10, 2024	<b>Six Thousand Pesos (PHP 6,000.00)</b>	Face-to-Face/Live-Out
	Cash Management and Its Internal Control System	May 22 to 24, 2024	<b>Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)</b>	Online
	Risk Management	June 5 to 7, 2024	<b>Six Thousand Pesos (PHP 6,000.00)</b>	Face-to-Face/Live-Out




<b>Mr. MARCO GERARDO H. DE VERA</b>	Operations Audit	April 11 to 12, 2024	<b>Two Thousand Five Hundred Pesos (PHP 2,500.00)</b>	Online
	Leadership and Ethics	April 30, 2024	<b>One Thousand Two Hundred Fifty Pesos (PHP 1,250.00)</b>	Online
	Information System Audit Fundamentals	May 2 to 3, 2024	<b>Two Thousand Five Hundred Pesos (PHP 2,500.00)</b>	Online
	Risk Management	June 5 to 7, 2024	<b>Six Thousand Pesos (PHP 6,000.00)</b>	Face-to- Face/Live- Out
	Management Audit	June 27 to 28, 2024	<b>Two Thousand Five Hundred Pesos (PHP 2,500.00)</b>	Online

They are authorized to collect the abovementioned registration fees, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after each training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 3<sup>rd</sup> day of APRIL 2024.

  
**FRANCISCO P. TIUA LAUREL JR.**  
Secretary

