



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 533

Series of 2024

**SUBJECT: AUTHORITY OF MS. FAYE MER J. DELA CRUZ OF THE DEPARTMENT OF AGRICULTURE - BUDGET DIVISION TO AVAIL MONTHLY COMMUNICATION ALLOWANCE**

Pursuant to DA Special Order No. 188, series of 2023 (Monthly Communication Expense for All DA – Central Office Officials and Authorized Personnel), **MS. FAYE MER J. DELA CRUZ**, Administrative Officer IV, of the DA – Budget Division is hereby granted a monthly communication allowance in order to facilitate effective communication in the performance of her duties and responsibilities as listed below:


FUNCTIONS	AMOUNT
1.) coordinate issues/concerns and any clarification raised by Department of Budget and Management (DBM) analysts on agency's requests; 2.) communicate queries of Regional Field Offices (RFOs), Bureaus, and Attached Agencies/Corporations regarding the status of their pending requests with DBM - OSEC and Bureau - E; and 3.) convey the need for additional documentary requirements and instructions from the analysts to the concerned RFOs, Bureaus and Attached Agencies/Corporations.	Php 800.00

The said allocation shall be chargeable against OSEC funds, subject to the availability of funds, and the usual government accounting and auditing rules and regulations.

This order shall take effect on April 1, 2024 until December 31, 2024.

All orders, memoranda, and issuance inconsistent herewith are deemed revoked.

Done this 15<sup>th</sup> day of April 2024.

  
**FRANCISCO P. TIU LAUREL, JR**  
 Secretary

