



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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DA-CO-AS-SO20240411-00094

**SPECIAL ORDER**

No. 546  
Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING PROGRAM ENTITLED:  
"TOTAL QUALITY SYSTEM IN PEOPLE MANAGEMENT"**


In the interest of service, **Ms. SUSAN L. DEL ROSARIO**, Chief Administrative Officer, Records Division is hereby authorized to attend on official time the training program entitled: *"Total Quality System in People Management"* to be conducted by the Personnel Officers Association of the Philippines, Inc. (POAP) on May 28-31, 2024 in General Santos City.

She is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)**, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 16<sup>th</sup> day of April 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary

