



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 549

Series of 2024

SUBJECT : CREATION OF THE TECHNICAL WORKING GROUP ON THE IMPLEMENTATION OF THE COMPOSTING FACILITY FOR BIODEGRADABLE WASTES (CFBW) PROGRAM

In the exigency of service and to establish a working group to create a coordination mechanism among various offices of the DA concerning composting of biodegradable wastes, the Composting Facility for Biodegradable Wastes (CFBW) Program- Technical Working Group (CFBW-TWG) is hereby created.

The TWG shall be composed of the following:

Chairperson : **GINA P. NILO, Ph.D.**
Director, Bureau of Soils and Water Management

Co- Chairperson : **BERNADETTE F. SAN JUAN**
Director, National Organic Agriculture Program

Members : **ENGR. RICARDO M. OÑATE, JR.**
Director, Farm and Fisheries Clustering and Consolidation Program

ENGR. ARIODEAR C. RICO
Director, Bureau of Agricultural and Fisheries Engineering

National Rice Program

National Corn Program

High- Value Crops Development Program

Secretariat : **DA- Bureau of Soils and Water Management**

Duties and responsibilities

CFBW- TWG

- Coordinate among various offices of the DA concerning the implementation of the CFBW Program;
- Utilize available data and relevant information from the regular reports of the DA Regional Field Offices, Banner Programs and projects, among others, as references in the identification of beneficiaries and other areas of implementation;
- Periodically monitor and review project-related developments and compliance as well as the accomplishments of each implementing agency/unit to ensure alignment with the approved plan;

- Facilitate cooperation and networking with other government and non-governmental agencies and organizations (LGUs, SUCs, CSOs) in the implementation of the project;
- Facilitate possible linkage of clustered farms as potential partners in project implementation;
- Regularly meet to discuss updates and emerging issues and provide recommendations to the DA Management on how to best utilize the CFBW in further contributing to waste utilization and increasing crop productivity through sustainable agriculture.

Secretariat

- Prepare Notice of Meetings and facilitate the dissemination to the TWG Members;
- Document highlights and prepare minutes of meetings;
- Assist in the preparation of plans and drafting of reports for submission to the Secretary and other oversight offices;
- Maintain a database of CFBW-TWG-related concerns;
- perform administrative tasks in support of the TWG activities.


The TWG shall report directly to the CFBW Project and the Office of the Secretary may invite representatives from other DA agencies/offices and other partner agencies to its meetings, as deemed necessary.

Member agencies shall create their respective core group that will be assigned and provide technical assistance on matters related to the implementation of the project. The CFBW-TWG shall convene a meeting to discuss and identify key priority areas in the implementation of the project, one (1) month after approval of this issuance.

The CFBW-TGW members are entitled to travel expenses, per diem, and incidental expenses in the performance of their duties and responsibilities as designated as well as the implementation of the CFBW, chargeable against the funds of their respective offices, subject to the usual government accounting and auditing rules and regulations.

This shall take immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 16th day of April 2024.


FRANCISCO P. TIU LAUREL JR.
 Secretary

