



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100 Quezon City  
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## **SPECIAL ORDER**

No. 552  
Series of 2024

**SUBJECT:                    DESIGNATION OF DANIEL ALFONSO N. ATAYDE AS ASSISTANT SECRETARY FOR LOGISTICS**

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In the exigency of service, **DANIEL ALFONSO N. ATAYDE**, Assistant Secretary, is hereby designated as **ASSISTANT SECRETARY FOR LOGISTICS**.

As such, he shall perform the following functions, duties and responsibilities:

1. Provide a strategic framework for the development and improvement of logistics systems and infrastructure within the DA;
2. Provide technical expertise and advice / guidance / support to DA in further enhancing and implementing post-harvest facilities and logistics;
3. Facilitate coordination and integration of logistics activities across various departments, units, and stakeholders;
4. Identify existing infrastructure needs and priorities for the development of logistics facilities;
5. Promote the adoption of technology and innovation to modernize logistics processes and systems within the DA;
6. Implement inventory management systems to monitor stock, track movements, and optimize inventory turnover;
7. Provide guidance and advice in the evaluation of existing cold chain interventions and projects for funding; and
8. Perform such other functions as may be directed by the Secretary.



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He is entitled to RATA, travelling expenses, per diem, and incidental expenses in the performance of his functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and regulations.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, and DA-Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Assistant Secretary Atayde in the performance of his duties and responsibilities.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 17<sup>th</sup> day of April 2024.



**FRANCISCO P. TIU LAUREL JR.**  
Secretary