



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 597

Series of 2024

**SUBJECT: DESIGNATION OF MS. LILIBETH R. CARREON AS ADMINISTRATIVE ASSISTANT TO THE PROJECT DIRECTOR OF PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) SOUTH LUZON PROJECT SUPPORT OFFICE**

In the exigency of service, **Ms. Lilibeth R. Carreon**, Science Research Specialist II of DA RFO IV-A, is hereby designated as **Administrative Assistant** to the Philippine Rural Development Project - Project Support Office (PRDP-PSO) South Luzon in concurrent capacity with her regular functions, duties and responsibilities.

As such, she shall perform the functions, duties and responsibilities inherent to the designation and such others as directed by the PRDP-PSO South Luzon Project Director and Deputy Project Director.

She is entitled to travelling expenses, per diems and incidental expenses that may be incurred in the performance of her duties and responsibilities as designated and an honorarium not exceeding 25% of her basic annual salary pursuant to DBM Budget Circular No. 2007-2, chargeable against PRDP-PSO South Luzon funds, subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 23<sup>rd</sup> day of April 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary R



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