



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 664
 Series of 2024

SUBJECT : AUTHORITY TO CONDUCT AND ATTEND THE DISASTER RISK REDUCTION AND MANAGEMENT INFORMATION SYSTEM (DRRMIS) TRAINING OF TRAINERS

In the interest of service, the Department of Agriculture - Field Programs Operational Planning Division - Disaster Risk Reduction and Management Section and Operations Management Information Section is hereby authorized to conduct the Disaster Risk Reduction and Management Information System (DRRMIS) Training of Trainers on May 13-17, 2024 in Region III.

The activity aims to institutionalize DRRMIS in reporting damage and losses by the Regional Field Offices (RFOs) and selected Operating Units (OUs). Specifically, it aims to:

1. Present the updated DRRMIS features and protocol;
2. Gather feedback on the DRRMIS features, functions, protocol and user interface/experience;
3. Capacitate the RFOs and OUs in the utilization of the updated DRRMIS and its integration within the DRRM operations workflow; and
4. Formulate the plan for system enhancements, integration, and deployment through participants' inputs and recommendations.

The authorized participants in the activity are from the following offices:


Office / Agency	Number of Participants
DA Central Office	21
Office of the Secretary	3
FOS Director	2
Field Programs Operational Planning Division	1
Operations Management Information Section	3
Disaster Risk Reduction Office	5
Disaster and Climate Information Office	5
Rehabilitation and Recovery Support Office	2
DA-RFOs	48
DRR Representative	
CAR	4
Region I	4
Region II	4

Office / Agency	Number of Participants
Region III	3
CALABARZON	3
MIMAROPA	3
Region V	3
Region VI	3
Region VII	3
Region VIII	3
Region IX	3
Region X	3
Region XI	3
Region XII	3
Region XIII	3
DA Bureaus and Attached Agencies	18
PhilFIDA	3
BFAR	3
NIA	3
NTA	3
PCA	3
SRA	3
Ministry of Agriculture, Fisheries and Agrarian Reform - BARMM	2
Secretariat / Host Region	6
TOTAL	95

Expenses to be incurred such as venue, food, accommodation, supplies and materials shall be charged against Department of Agriculture - Regional Field Office III (DA - RFO III) Extension Support, Education and Training Services (ESETS) 2024 funds while travelling expenses and per diems of participants shall be charged against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 23rd day of APRIL 2024.


FRANCISCO P. TIUA LAUREL, JR.
 Secretary A



DA-CO-FOS-SO20240401-00043