



Masaganang Agrikultura,
Maunlad na Ekonomiya

Republic of the Philippines
OFFICE OF THE SECRETARY
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DA-CO-AS-SO20240415-00099

SPECIAL ORDER

No. 609
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SEMINAR-WORKSHOP ON THE TOPICS: A) CLEANSING AND RECONCILLATION OF PROPERTY, PLANT AND EQUIPMENT ACCOUNT BALANCES AND RECORDS OF GOVERNMENT AGENCIES; AND B) LAWS, RULES AND REGULATIONS ON THE APPRAISAL AND DISPOSAL OF GOVERNMENT PROPERTIES INCLUDING ADMINISTRATIVE, CIVIL AND CRIMINAL LIABILITIES, SANCTIONS AND OTHER LEGAL MATTERS

In the interest of service, the following General Services Division (GSD) personnel are hereby authorized to attend on official time the Seminar-Workshop on the topics: a) Cleansing and Reconcillation of Property, Plant and Equipment Account Balances and Records of Government Agencies; and b) Laws, Rules and Regulations on the Appraisal and Disposal of Government Properties including Administrative, Civil and Criminal Liabilities, Sanctions and other Legal Matters to be conducted by the Government Financial Management Innovations Circle (GFMIC), Inc. on April 23 and 24, 2024 at the Bureau of Soils and Water Management, SRDC Building, Elliptical Road corner Visayas Avenue, Quezon City:

NAME	POSITION
1. Mr. RITCHIE S. ESPIRITU	Administrative Officer IV
2. Mr. PATRICK M. VILLAFUERTE	Administrative Officer III
3. Ms. MARICHO C. CABACANG	Administrative Officer I

They are authorized to collect the registration fee of **Four Thousand Pesos (PHP 4,000.00)** each, chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 23rd day of APRIL 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary