



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 630

Series of 2024

SUBJECT: DESIGNATION OF CARLOS C. CARAG AS ALTERNATE LEAD OF THE SURVEILLANCE TEAM RECONSTITUTED UNDER PRESIDENTIAL ADMINISTRATIVE ORDER NO. 20, SERIES OF 2024

The Presidential Administrative Order (PAO) No. 20, Series of 2024, *Further Streamlining Administrative Procedures and Policies, and Removing Non-Tariff Barriers on the Importation of Agricultural Products* reconstitute the Surveillance Team which shall be composed of DA, DTI, BOC, Philippine Competition Commission, DILG, DOJ, NBI and PNP. The Team is tasked to ensure the effective and efficient implementation of the above cited Order. The Secretary of Agriculture is the Lead of the Surveillance Team.

In the interest of service, **CARLOS C. CARAG**, Officer-In-Charge, Office of the Assistant Secretary for Inspectorate and Enforcement is hereby designated as **ALTERNATE LEAD OF THE SURVEILLANCE TEAM** reconstituted under PAO No. 20, Series of 2024.

As such, he shall perform the following functions, duties and responsibilities in concurrent capacity with his regular functions, duties and responsibilities:

- Convene the Surveillance Team;
- Spearhead the creation of DA Technical Working Group for the formulation of the implementing guidelines for the effective implementation of PAO No. 20, Series of 2024;
- Lead the implementation of the Order at the Department;
- Coordinate with the members of the Surveillance Team with regard to their measures, strategies, plans, accomplishments, among others on the conduct/implementation of the following per Section 6 of PAO No. 20, Series of 2024 as follows:
 - a. Monitor importation and distribution of imported agricultural products to ensure efficient and complete distribution thereof to warehouses and retail outlets;
 - b. Prevent illegal acts of price manipulation and other forms of unfair or anti-competitive commercial practices;
 - c. Take appropriate remedial measures to address unlawful acts, subject to existing laws, rules and regulations; and
 - d. Formulate specific guidelines for the implementation of the above mentioned Order, which shall include, among others, a mechanism to facilitate information sharing and enhance transparency and accountability of concerned government agencies.
- Lead the preparation and submission of the Quarterly Joint Team Report on the status of the implementation of the Order to the President through the Office of the Executive Secretary and IAC-IMO; and



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

- Perform such others as directed by the Secretary.

The Secretary and OIC, Office of the Assistant Secretary for DAIE as Lead and Alternate Lead of the Surveillance Team per PAO No. 20, Series of 2024, respectively shall be supported by a Secretariat composed of the following:

SECRETARIAT

HEAD:	ATTY. JOMILA MAY B. FUGABAN
ASSISTANT HEAD:	JERRY A. LORESCO
MEMBERS:	MAGNOLIA B. AGULLANA
	EDEN B. BANIAGA
	RONA N. ERESAM


The functions, duties and responsibilities of the Secretariat are as follows:

1. Submit regular reports to the Secretary through the Alternate Lead/Representative of the Secretary, Surveillance Team under PAO No. 20, Series of 2024;
2. Finalize the Notice of Meeting and Agenda for the approval of the Secretary or the Alternate Lead/Representative of the Secretary, Surveillance Team under PAO No. 20, Series of 2024;
3. Finalize the Minutes of the Meeting to be presented to the members of the Surveillance Team under PAO No. 20, Series of 2024 for their adoption and approval;
4. Ensure that the proceedings of meetings are confidential and well documented and in accordance with the Internal Procedures set forth by the Surveillance Team under PAO No. 20, Series of 2024;
5. Coordinate with the members of the Surveillance Team or their representatives under PAO No. 20, Series of 2024;
6. Serve as the repository of documents of the Surveillance Team under PAO No. 20, Series of 2024;
7. Provide technical and administrative assistance to every meeting of the Surveillance Team under PAO No. 20, Series of 2024;
8. Monitor and coordinate compliance/submission of deliverables of the members of the Surveillance Team under PAO No. 20, Series of 2024; and
9. Perform other functions as directed by the Alternate Lead/Representative of the Secretary, Surveillance Team under PAO No. 20, Series of 2024 and the Secretary;

They are entitled to travelling expenses, per diem, and incidental expenses in the performance of their functions, duties and responsibilities in view of their designations, chargeable against OSEC and other available funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 3rd day of May 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary **A**



DA-CO-OSEC-SO20240502-00341