



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City+63(2)
8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 634

Series of 2024

SUBJECT : AMENDMENT TO THE SPECIAL ORDER NO. 329, SERIES OF 2023 "CREATION OF JOINT COORDINATING COMMITTEE AND PROJECT IMPLEMENTATION TEAM FOR THE DA-JICA TECHNICAL COOPERATION PROJECT ON MARKET-DRIVEN ENHANCEMENT OF VEGETABLE VALUE CHAIN IN THE PHILIPPINES" (MV2C-TCP)"

In the exigency of service and for continuous implementation of the Department of Agriculture (DA) and the Japan International Cooperation Agency (JICA) Technical Cooperation Project on "Market-Driven Enhancement of Vegetable Value Chain in the Philippines" (MV2C-TCP), Special Order No. 329 Series of 2023 is hereby amended and the the Joint Coordinating Committee and the Project Implementation Team are thereby reconstituted:

A. Joint Coordinating Committee (JCC)

- Chairperson : Undersecretary for Special Concerns and for Official Development Assistance (ODA)
- Co-Chairperson : Undersecretary for High-Value Crops
- Vice-Chairperson: Assistant Secretary for Consumer Affairs
- Members : Assistant Secretary for Special Concerns and for Official Development Assistance
Director, Agribusiness and Marketing Assistance Service
Director, Field Operations Service
Director, High Value Crops Development Program
Director, Agricultural Training Institute
OIC, Office of the Director for ODA
Executive Director, Philippine Council for Agriculture and Fisheries
Regional Executive Director, DA Regional Field Office Cordillera Administrative Region
Regional Executive Director, DA Regional Field Office IV-A
Chairperson, PCAF Sub-Committee on Fruits and Vegetables
Division Chief, Special Projects Coordination and Management Assistance Division
Representatives of JICA Headquarter
JICA Experts

The **Joint Coordinating Committee (JCC)** will oversee and manage the Technical Cooperation Project and will conduct a meeting at least once a year and whenever it deems necessary. Its main tasks are as follows:

- a. Provide direction and policy guidance in the implementation and operationalization of the project;
- b. Provide policy advice and support to the project, including the review of the progress and overall project outputs;
- c. Approve the Project's Annual Work Plan;
- d. Suggest modifications of the framework (including the Project Design Matrix) and the Plan of Operation for the project;
- e. Ensure the project coherence with government priorities, relevant plans, policies, and programs to agriculture; and
- f. Perform operational oversight, project coordination, and other functions as may be needed for the project.

B. Project Implementation Team (PIT)

The **Project Implementation Team (PIT)** to be created at the national and regional levels will implement the Technical Cooperation and will be composed of the following:

B1. National Project Implementation Team

Project Director: Director, Agribusiness and Marketing Assistance Service (AMAS)
Project Manager: Chief, Agribusiness Industry Support Division (AISD - AMAS)
Members : Technical Staff, Agribusiness and Marketing Assistance Service
Technical Staff, High Value Crops Development Program

The **Project Director** will be responsible for the overall implementation and coordination of the Technical Cooperation while the **Project Manager** will manage the Technical Cooperation on a regular basis, and be responsible for administrative and technical matters of the Technical Cooperation.

B2. Regional Project Implementation Team

A Regional Project Implementation Team will be created at DA Regional Field Office Cordillera Administrative Region (DA-RFO CAR) and DA RFO IV-A with the following compositions:

Regional Coordinator: Regional Executive Director or his designated representative
Assistant Coordinator: Chief, Agribusiness and Marketing Assistance Division (AMAD)
Co-Assistant Coordinator : High Value Crops Coordinator/Focal Person
Members: Technical Staff of Agribusiness Marketing Assistance



Division (AMAD)
Technical Staff of the Office of the Provincial Agriculture
Office of the pilot provinces (Benguet and Quezon)


The main tasks of the PIT are as follows:

1. Collaborate and coordinate with JICA experts in the implementation of the identified pilot projects under the technical cooperation;
2. Together with the JICA experts prepare the detailed implementation plan of the project;
3. Regularly monitor the project implementation and submit report to the JCC;
4. Link with relevant DA agencies, other government agencies, and the private sector of the complementation, partnerships and networking; and
5. Provide recommendations to JICA and the JCC for the smooth implementation of the project.

All expenses to be incurred by the JCC and PIT in the performance of their tasks such as traveling expenses, per diems and incidental expenses shall be charged against their respective offices, while meetings, training/workshops and other related expenses shall be charged against AMAS/AMAD/HVCDP/DA RFO, subject to availability of funds and the usual government laws, accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 3rd day of MAY 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary **A**



DA-CO-AMAS-SQ20240411-00039

