



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 642
Series of 2024

SUBJECT: AUTHORITY TO RENDER OVERTIME SERVICES OF DEPARTMENT OF AGRICULTURE-INTERNAL AUDIT SERVICE PERSONNEL


In the exigency of service and in order to cope with tasks which cannot be accomplished within the regular working hours, the following DA-IAS personnel are hereby authorized to render overtime services, per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 dated November 25, 2015, "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees":

Name	Position
1. Nerissa M. Abraham	Internal Auditor IV
2. Grace E. Trinidad	Internal Auditor III
3. Engr. April Luz M. Sarte	Internal Auditor III
4. Je-Anne DG. Artuz	Internal Auditor II
5. Marilyn S. Espiritu	Internal Auditor II
6. Jonathan C. Baccoy	Internal Auditor I
7. Evangeline R. Samsona	Administrative Assistant III
8. Paulo R. Sistoza	Administrative Aide IV

Payment of overtime services of the above-mentioned DA-IAS personnel shall be charged against DA-OSEC funds, subject to the availability of funds and existing accounting and auditing rules and regulations.

This Order shall take effect from April 24, 2024 and shall remain in force until July 24, 2024 or earlier revoked in writing. All orders, memoranda, and issuance inconsistent herewith are deemed revoked.

Done this 3rd day of MM 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary A



DA-CO-IAS-BRF20240425-00002