



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 682

Series of 2024

SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE COMMUNITY ORGANIZING TOWARDS SOCIAL MOBILIZATION TRAINING OF TRAINERS (TOT) FOR BUREAU OF FISHERIES AND AQUATIC RESOURCES - SPECIAL AREA FOR AGRICULTURAL DEVELOPMENT (BFAR SAAD) PROGRAM PHASE 2

The Special Area for Agricultural Development (SAAD) Program is hereby authorized to conduct a Cluster-wide Community Organizing Training of Trainers (TOT) towards Social Mobilization as part of the FY 2024 activities under the Social Preparation Component.

This training aims to capacitate its BFAR SAAD Regional and Provincial Officers on the concepts including application of community organizing relative to organizational development and strengthening of SAAD beneficiaries. This is to enhance their skills in assessing the target farmer/fisher organizations including their readiness to receive livelihood projects. Further, it aims to ensure empowerment of the organizations towards project sustainability and social mobilization.

The training will be conducted in 2 clusters in the following schedule, venue, and authorized participants:

CLUSTER	SCHEDULE (Inclusive of Travel Time)	VENUE	PARTICIPANTS	NO. OF PARTICIPANTS
CLUSTER 1	June 17-21, 2024	CALABARZON (Region 4A)	Office of the Secretary	3
			DA SAAD NPMO	8
			BFAR SAAD NPMSO	9
			BFAR SAAD CAR	7
			BFAR SAAD Region 1	5
			BFAR SAAD Region 2	4
			BFAR SAAD Region 3	3
			BFAR SAAD CALABARZON	4
			BFAR SAAD MIMAROPA	3
			BFAR SAAD Region 5	6
			BFAR SAAD Region 6	6
			Resource Persons	2
TOTAL (Cluster 1)	60			


CLUSTER	SCHEDULE (Inclusive of Travel Time)	VENUE	PARTICIPANTS	NO. OF PARTICIPANTS
CLUSTER 2	July 15-19, 2024	CALABARZON (Region 4A)	DA SAAD NPMO	9
			BFAR SAAD NPMSO	9
			BFAR SAAD Region 7	5
			BFAR SAAD Region 8	7
			BFAR SAAD Region 9	4
			BFAR SAAD Region 10	6
			BFAR SAAD Region 11	5
			BFAR SAAD Region 12	5
			BFAR SAAD Region 13	6
			Resource Persons	4
			TOTAL (Cluster 2)	60

The expenses to be incurred for the food, accommodation, venue, van rental, and training materials for the training shall be charged against the SAAD Funds while the travelling and per diems to be incurred by the participants from the regional field offices shall be charged to their respective offices subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All Orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of May 2024.

For and By the Authority of the Secretary


ALLAN Q. UMALI
 Undersecretary for Administration
 (as per Special Order No. 618, Series of 2024)



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