

Republic of the Philippines OFFICE OF THE SECRETARY Elliptical Road, Diliman 1100 Quezon City +63(2) 8928-8741 to 64 and +63(2) 8273-2474



DA-CO-AS-SO20240507-00121

13

SPECIAL ORDER No. <u>684</u> Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SUPERVISORY DEVELOPMENT SEMINAR

In the interest of service, **Ms. ROSEMARIE Z. GO**, Administrative Officer V, Personnel Division is hereby authorized to attend on official time the Supervisory Development Seminar to be conducted by the Personnel Officers Association of the Philippines, Inc. (POAP) on May 28-31, 2024 in General Santos City.

She is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)**, per diem, and travelling expenses chargeable against DA-OSEC funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the seminar.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this <u>4h</u> day of <u>MN</u> 2024.

For and By the Authority of the Secretary

ALLAN Q/UMALI Undersecretary for Administration (as per Special Order No. 618, Series of 2024)