



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 693

Series of 2024

**SUBJECT: EXEMPTION FROM RULE II.2.d of ADMINISTRATIVE ORDER NO. 02, SERIES OF 2019, "Guidelines on Local and Foreign Travels of the Officials and Employees of the Department of Agriculture Pursuant to Executive Order No. 77, Series of 2019"**


In the exigency of service, the following staff of the Office of the Assistant Secretary for Legislative Affairs, Department Legislative Liaison Officer, and Consumer Affairs, and General Services Division are hereby **exempted from Rule II.2.d of Administrative Order No. 02, Series of 2019**, Guidelines on Local and Foreign Travels of the Official and Employees of the Department Agriculture Pursuant to Executive No. 77 Series of 2019":

1. **GILBERT T. ALE, Project Development Officer IV**
2. **STEWART C. OCAMPO, Market Specialist II**
3. **ARMIN D. SIOSAN, Mechanic II/Driver**
4. **EDWIN F. TOLENTINO, Administrative Aide III/Driver**

The above -cited states that, "*Per diems on Saturdays and Sundays shall not be allowed except for damage assessment/ validation in times of calamity or like cases characterized by emergency as justified by the head of office concerned. Cases of emergency may include instruction from the Secretary*".

This Order shall take effect retroactive April 19, 2024 and shall remain in force unless revoked in writing. All orders, memoranda and issuances inconsistent herewith deemed are revoked.

Done this 10<sup>th</sup> day of May 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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