



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

NO. 705
 Series of 2024

SUBJECT : DESIGNATION OF MS. EUNICE BIBLANIAS AS SPECIAL DISBURSING OFFICER (SDO) TO HOLD CASH ADVANCE IN RELATION TO DA'S PARTICIPATION TO THE 126TH PHILIPPINE INDEPENDENCE DAY CELEBRATION

In the interest of service, MS. EUNICE F. BIBLANIAS, Administrative Officer V, General Services Division, is hereby designated as Special Disbursing Officer (SDO) and is authorized to hold cash advance in relation to DA's participation in the 126th Philippine Independence Day Celebration on June 10-12, 2024 in the amount of THREE HUNDRED EIGHTY THREE THOUSAND TWO HUNDRED FIFTY PESOS (Php383,250.00) to defray the expenses as follows:

PARTICULARS	AMOUNT
Meal	Php134,250.00
Tarpaullin	Php15,000.00
DA Booth Decoration (Asst. Décor)	Php150,000.00
Prepaid Cards for Set-Up Team	Php4,500.00
Token for Parade Participants	Php52,500.00
Other Supplies	Php25,000.00
Parking Fee	Php2,000.00
TOTAL =	Php383,250.00

She shall be guided by applicable laws, rules and regulations regarding the use/handling of government funds. That cash advance should be immediately liquidated when no longer needed or upon completion of the purpose for which it was given.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 13th day of May 2024.

FRANCISCO P. FIJ LAUREL JR.
 Secretary



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